

**Minutes for DECEMBER 7, 2021 - DRAFT**  
**Library Board Meeting – 6:00 P.M.**  
**Jemez Springs Public Library**

**Members Present:** Hailey Cooper, Doug Parker, Janet Phillips, Anita Punla, Barbara Stone and Heather Gutierrez

**Member Absent:**

**Presiding:** Library Board President Barbara Stone

**Friends of the Library Presence:** Suzanne Swetnam

**1. Call to Order:** The meeting was called to order at 6:11 p.m.

**2. Approval of Minutes**

The Board asked that two changes to the October 26, 2021 minutes be made: the correct spelling of ‘Gutierrez’ and ‘December 7, 2021’ as the next Board meeting date. Barbara moved and Heather seconded to approve the October 26, 2021 minutes as revised.

*Action taken: The October 2021 minutes were unanimously approved as revised.*

**3. Librarian’s Report**

The written reports provided to Board members are included herein as part of these minutes. Janet pointed out that spending funds by deadline dates was a main concern, and noted that many libraries are utilizing funds by increasing the number of items that can be checked out by the community. A VCR to DVD converter, binoculars for bird-watching and star-gazing, bird-watching kits, baby care items, Great Courses, etc. are a few of the items that the library has acquired or are considering to purchase. It appears that the library is running smoothly, and that staff continues to be diligent about the mask mandate.

**4. Upcoming Library Board Agenda**

Board goals for 2022 will be discussed at the upcoming January and/or February 2022 meetings.

**5. F.O.L. Report**

Suzanne submitted the December 7<sup>th</sup> report. The F.O.L. has received two major donations, as well as two car and art donations. These donations, along with the generosity of the community, have resulted in a positive net income after expenses. The winner of the art raffle will be announced December 15<sup>th</sup>. Suzanne also mentioned that the car company that handles car donations for the F.O.L. will no longer be available as of December 31<sup>st</sup>. The F.O.L. will ask for a referral and will search for another resource so that car donations can continue to benefit the F.O.L., library and community.

**6. Comments**

There were no public comments.

**7. Next Meeting:** The next meeting is scheduled for Tuesday, January 18, 2022 at 6:00 p.m. The meeting will be held at the Village Conference Room for those who would like to attend in person, but will also be available via zoom and tele-conference.

**10. Adjournment**

Anita moved and Heather seconded that the meeting be adjourned.

*Action taken: The meeting was adjourned at 6:46 p.m.*

Respectfully submitted,  
Anita Punla, Secretary